

Collections

Section	Public Policy	Distribution	Public
Board Approval	February 1995	Coverage	Public
Implementation	November 27, 2003	Contact	Branch Manager, Director
Revised	December 7, 2017, March 15, 2018, December 10, 2020		
Implementation	March 19, 2018		
Related Policies, Procedures and Guidelines			
Related Forms			

Public libraries provide citizens with free access to a wide range of information, ideas and creative expressions. The library endeavours to make available a diversity of views and expressions, including those that may be regarded as unorthodox or unpopular with the majority.

Qualified staff regularly assesses the use of the library's collections as well as the depth and breadth of their coverage. Materials are selected in accordance with the principles put forth in the Canadian Federation of Library Associations' Statement on Intellectual Freedom and are collected in a variety of print, audiovisual and electronic formats.

The following criteria is applied when selecting new materials, considering donations and evaluating suggestions for purchase:.

- Needs and demands of the community
- Relevance to local community
- Timeliness
- Relationship to existing collections and other materials on the subject
- Suitability of subject, vocabulary and style for intended audience
- Reputation and reliability of the author
- Clarity and accuracy
- Authoritative reviews and recommendations
- Cost
- Availability of funds and space
- Physical condition, quality and format

Members of the public may request a review of any materials that have been excluded from/or included in the library collection. Such requests must be made in writing and addressed to the Library Director.